



School: Emmerich Manual High School  
SBOE Monthly Performance Report: February 15<sup>th</sup> - March 15<sup>th</sup>

Date: 3.15.14

Core Question 1: Is the educational program a success?					
	Jan. 14	Feb. 14	Mar. 15	Comments	Next steps
<b>Student Enrollment</b>	529	511	503	<p>We lost 8 students due to the following:</p> <ul style="list-style-type: none"> <li>0 Interpersonal problem</li> <li>1 Transfers to other schools</li> <li>4 Withdrew to homeschool</li> <li>0 Expelled</li> <li>1 Moved out of state</li> <li>1 Transferred to virtual school</li> <li>0 Incarcerated</li> <li>1 Dropped out to earn money</li> </ul>	<ul style="list-style-type: none"> <li>We continue to enroll and work with parents who want students to come to EHMS.</li> <li>We are calling all students that have left EMHS to invite them back. We are also working with our Faith Based Committee to work with the churches for recruitment.</li> <li>We have scheduled 100% of eighth grade students from Emma Donnan Middle School for the 2014-2015 school year.</li> <li>We have scheduled 75% of our current students for the 2014-2015 school year.</li> <li>247 out of 392 (63%) currently enrolled freshmen, sophomores, and juniors have turned in a recommitment letter for next year.</li> </ul>
<b>Student Attendance</b>	88%	72%	76%	<ul style="list-style-type: none"> <li><b>Dropouts: 1</b></li> <li><b>Tardy To School: 987</b></li> <li><b>On Time to School: 4,695</b></li> <li><b>Tardy to class: 1,140</b></li> <li><b>Withdrawals:</b> <ul style="list-style-type: none"> <li>0 had interpersonal problems</li> <li>1 transferred to another school in Indiana</li> <li>1 transferred to another school out of state</li> <li>4 were home schooled</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>Attendance task force will still be evaluating attendance each day and making calls at 10:30 to report absentees to parents.</li> <li>The task force is also tracking down parents with incorrect contact information.</li> <li>Protocols have been instituted to obtain or update contact</li> </ul>

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				<ul style="list-style-type: none"> <li>○ 0 were expelled</li> <li>○ 1 transferred to virtual school</li> <li>○ 0 were incarcerated</li> <li>○ 1 dropped out to earn money</li> </ul> <p>▪ <b>Other:</b></p>	<p>information from any parent who comes to the school.</p> <p>▪ Teachers are continuing to make calls to parents for all students absent 6<sup>th</sup> period.</p>
<b>Student Suspensions</b>	11 9 <sup>th</sup> : 7 10 <sup>th</sup> : 1 11 <sup>th</sup> : 2 12 <sup>th</sup> : 1	37 9 <sup>th</sup> : 18 10 <sup>th</sup> : 10 11 <sup>th</sup> : 6 12 <sup>th</sup> : 3	61 9 <sup>th</sup> : 26 10 <sup>th</sup> : 18 11 <sup>th</sup> : 9 12 <sup>th</sup> : 8	<p>▪ <b>Attendance:</b> 8</p> <p>▪ <b>Behavior:</b></p> <ul style="list-style-type: none"> <li>○ <b>Fighting:</b> 4</li> <li>○ <b>Battery:</b> 0</li> <li>○ <b>Defiance:</b> 10</li> <li>○ <b>Profanity:</b> 16</li> <li>○ <b>Intimidation/Bullying:</b> 3</li> <li>○ <b>Tobacco:</b> 1</li> <li>○ <b>Destruction of Property:</b> 1</li> </ul> <p>▪ <b>Drugs:</b> 0</p> <p>▪ <b>Other:</b> 18</p>	<p>▪ Our Positive Alternative to School Suspension (PASS) program has proven successful in providing support to our students who have behavioral issues or that we cannot get in contact with the parents for support related to behavior.</p> <p>▪ PASS Data: 12 students presently in the PASS Program. Students in the program have completed three courses online. These students have 28/44 courses in progress (64%). Four students have been put back on their regular schedules and have had no discipline referrals. Two recent students who were put in the program rather than being suspended have had no discipline referrals.</p>
<b>Student Expulsions</b>	4 9 <sup>th</sup> : 3 10 <sup>th</sup> : 1 11 <sup>th</sup> : 0 12 <sup>th</sup> : 0	4 9 <sup>th</sup> : 2 10 <sup>th</sup> : 2 11 <sup>th</sup> : 0 12 <sup>th</sup> : 0	2 9 <sup>th</sup> : 1 10 <sup>th</sup> : 1 11 <sup>th</sup> : 0 12 <sup>th</sup> : 0	<p>▪ <b>Attendance:</b> 0</p> <p>▪ <b>Behavior:</b> 2</p> <p>▪ <b>Drugs:</b> 0</p> <p>▪ <b>Other:</b> 0</p>	<p>▪ We are continuing to follow the established expulsion procedures.</p>
<b>Other</b>	N/A	N/A	N/A	▪	▪



Core Question 2: Is the organization in sound fiscal health?		
	Comments	Next steps
<b>SIG Funding</b>	<ul style="list-style-type: none"> <li>We hired a SIG funded ESL aide.</li> </ul>	<ul style="list-style-type: none"> <li>Working on all initiatives per approved SIG budget.</li> </ul>
<b>Other</b>		

Core Question 3: Is the organization effective and well-run?					
	Dec. 13	Jan. 14	Feb. 15	Comments	Next steps
<b>Staff Attendance</b>	90%	89%	90%	<ul style="list-style-type: none"> <li>A spreadsheet has been established so that multiple teachers in departments are not out at the same time</li> </ul>	<ul style="list-style-type: none"> <li>Department Heads are monitoring staff attendance and making sure all of our staff is in attendance each day.</li> </ul>
<b>Staff Retention</b>	96%	95%	100%	<ul style="list-style-type: none"> <li><b>New Hires:</b> 2</li> <li><b>Resignations:</b> 0</li> <li><b>Terminations:</b> 0</li> </ul>	<ul style="list-style-type: none"> <li>Hired a new receptionist</li> <li>Hired an ESL Aide (SIG Grant)</li> </ul>

Core Question 4: Is the school providing the appropriate conditions for success?					
	Jan. 14	Feb. 15	Mar. 15	Comments	Next steps
<b>IEP / 504 Plans</b>	109 9 <sup>th</sup> : 38 10 <sup>th</sup> : 24 11 <sup>th</sup> : 21 12 <sup>th</sup> : 26	100 9 <sup>th</sup> : 33 10 <sup>th</sup> : 23 11 <sup>th</sup> : 21 12 <sup>th</sup> : 23	97 9 <sup>th</sup> : 33 10 <sup>th</sup> : 23 11 <sup>th</sup> : 19 12 <sup>th</sup> : 22	<ul style="list-style-type: none"> <li>There is one 504 plan in place for a male freshman</li> </ul>	<ul style="list-style-type: none"> <li>We are working collaboratively with the other CSUSA schools, IDOE, and IIEP to develop a comprehensive SPED policy and procedure manual.</li> </ul>
<b>EL Students</b>	31 9 <sup>th</sup> : 11 10 <sup>th</sup> : 8 11 <sup>th</sup> : 6 12 <sup>th</sup> : 6	28 9 <sup>th</sup> : 10 10 <sup>th</sup> : 8 11 <sup>th</sup> : 4 12 <sup>th</sup> : 6	27 9 <sup>th</sup> : 11 10 <sup>th</sup> : 7 11 <sup>th</sup> : 3 12 <sup>th</sup> : 6	<ul style="list-style-type: none"> <li>We hired an ESL aide for a vacant position funded through SIG.</li> <li>We are now serving students from six different countries including: Mexico, Puerto Rico, Dominican Republic, Guatemala, Liberia, and Hungary.</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>
<b>Parent Engagement</b>	Yes	Yes	Yes	<ul style="list-style-type: none"> <li>On Saturday, February 22nd we had a community expo from 10am-12pm in the cafeteria. Activities for this expo included: FAFSA filing, Teen Works (program for summer</li> </ul>	<ul style="list-style-type: none"> <li>On March 15th we will have our March Expo from 10am-12pm in the gym. The expo will feature</li> </ul>

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## OFFICE of EDUCATION INNOVATION

				<p>work for students), Youth Tree Team (program for summer work for students), National Honors Society Ceremony, midterms were handed out, NWEA results, and birthday cake to celebrate President's Day.</p> <ul style="list-style-type: none"> <li>FAFSA filing help nights on 2/25 &amp; 2/27.</li> </ul>	<p>free food from Little Caesars, Hoosier Health Wise- information regarding services through Medicaid, Brickman Landscaping Company- they are hiring, St. Patrick's Day events- wear the most green and received a gift card from K-Mart as well as St. Patty's Day arts and crafts (thanks to Ms. Rice!), the food pantry will be open during the expo, educational check point for grades, and registration for a free basketball clinic for boys and girls grades 1st through 12th.</p>
<b>Community Engagement</b>	Yes	Yes	Yes	<ul style="list-style-type: none"> <li>Our Gleaner's Food Pantry is open every Wednesday evening from 3:45-4:30pm.</li> <li>On Saturday, February 22nd we had a community expo from 10am-12pm in the cafeteria. Activities for this expo included: FAFSA filing, Teen Works (program for summer work for students), Youth Tree Team (program for summer work for students), National Honors Society Ceremony, midterms were handed out, NWEA results, and birthday cake to celebrate President's Day.</li> </ul>	<ul style="list-style-type: none"> <li>We will have a Faith Based Committee Meeting on Wednesday, March 15<sup>th</sup>.</li> <li>On March 15th we will have our March Expo from 10am-12pm in the gym. The expo will feature free food from Little Caesars, Hoosier Health Wise- information regarding services through Medicaid, Brickman Landscaping Company- they are hiring, St. Patrick's Day events- wear the most green and received a gift card from K-Mart as well as St. Patty's Day arts and crafts (thanks to Ms. Rice!), the food pantry will be open during the expo, educational check point for grades, and registration for a free</li> </ul>

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**Other Key Information:**

- We have conducted scheduling meetings with 78% of our current high school students to establish their course request list.
- We have conducted scheduling meetings with 100% of current Emma Donnan Middle School eighth graders to establish their course request list.
- We helped our seniors file for the FAFSA with 95% of our seniors filing.

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